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TENANT’S MAINTENANCE / REPAIR REQUEST

TO: LANDLORD

Address: _____

Tenant Name: _____

Name(s): _____

I REQUEST IMMEDIATE MAINTENANCE / REPAIR ON THE FOLLOWING ITEM:

Maintenance/Repair Request: *[note item and problem]*

Date this item became defective: _____

THANK YOU FOR YOUR PROMPT ATTENTION REGARDING THIS PROBLEM.
THIS REQUEST IS MADE UNDER THE TERMS OF MY LEASE AGREEMENT
AND/OR UNDER APPLICABLE LAW.

Signed: _____ Date: _____
Tenant